



Non-BU Study Abroad (External Programs) Information

Boston University offers a wide variety of study abroad programs in locations all around the world; however, some SMG students do participate in study abroad programs that are not sponsored by Boston University or the School of Management. SMG students **cannot** take management courses or intern on external programs. Boston University will assist each student in transferring liberal arts credits, but it is important that each student meet with the appropriate advisors to plan for his or her semester or summer abroad on an external program.

How to Plan for a Semester Abroad on an External Program

Steps to Plan:

- David Lamitie, Assistant Director of External Programs, at BU International Programs manages the advising of students for all external programs and international transfer credit. You should review the External Programs website as the first step in planning your semester or summer abroad.

http://www.bu.edu/abroad/external_programs/

- Research programs that interest you and suit your academic and professional goals. Some common non-BU study abroad programs include:

AIFS (American Institute for Foreign Study)
IES (Institute for the International Education of Students)
CIEE (Council on International Educational Exchange)
SIT (School for International Training)
Academic Studies Abroad/Webster University
Lexia International
Butler University
Arcadia University
Syracuse University
Ithaca College
New York University

Some helpful websites include:

www.bu.edu/abroad/external_programs/
www.goabroad.com
www.studyabroad.com
www.aifs.org
www.ciee.org

- Once you have researched program options and reviewed the External Programs website, you should pick up a non-BU study abroad advising packet from International Programs, 232 Bay State Rd, 5th Floor, and plan a meeting with David Lamitie during his office hours.



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- You **must** get your courses approved by the appropriate BU department before you go. Fill out the Transfer of Credit Form, bring it to the appropriate departments for approval and signature, bring the completed form to Elisa Vincent, Assistant Director Undergraduate Program Office, for the Advisor Approval signature, and then return the form to David Lamitie at International Programs. Upon completion of the program, you are responsible for providing David Lamitie with official transcript from the host institution.
- **IMPORTANT:** You must take a leave of absence from Boston University in order to attend a non-BU study abroad program during the fall or spring semester. You should go to the University Service Center, 881 Commonwealth Ave, to file your paperwork. **ALL BU STUDENTS WHO ENROLL IN FALL AND SPRING EXTERNAL PROGRAMS WILL BE CHARGED A CONTINUING STUDENT FEE OF \$500.**

Things to Think About Before Applying for a Non-BU Program:

- Where do you want to go?
- When do you want to go?
- Have you taken any language courses while at BU?
- What is your cumulative GPA?
- What do you want to do while abroad?
- What courses can you take while abroad? (**Note: Management courses or internship courses will NOT transfer from an external program.**)
- Will you be taking courses at a local university or at a center for American study abroad students?
- Will you be taught by faculty from the local country or from the U.S.?
- Will you get a transcript from an accredited U.S. university?
- What does the cost of the program include?

Questions?

Please Contact:

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