

Student Services: We're Here to Help

You're not on your own when you come to BU's School of Management. Assistance is always available for educational, career, or personal decisions and plans.

Advising

Professional Academic Advisors

The Undergraduate Program Office provides special freshman advisors, upper-class advisors, and transfer advisors. These professional academic advisors help you plan your curriculum, offer you advice, connect you with other resources on campus, and provide support geared towards where you are in your academic career.

Faculty Advisors

All students in the School of Management are assigned a Faculty Advisor. Faculty advising helps students connect with faculty members during your time at SMG, and gives them the chance to ask questions about career paths, course content, elective course selections, and other issues.

How it works: Generally, freshmen and sophomores are assigned their core-course instructor as their Faculty Advisor; juniors are assigned a member of the cross-functional core teaching team; and internal and external transfer students are assigned to the transfer core-course coordinator. Once students declare a concentration, they are assigned a faculty member from that department, regardless of their current class. This ensures that their faculty advisor is familiar with their current course of study and the academic challenges they're learning to master.

Contact the Undergraduate Program Office at (617) 353-2650 or upoforum@management.bu.edu to learn more.

Peer Advisors

One of our most successful and innovative resources at SMG is the upper-class Peer Advisor Program. Through this program, current upper-class students, who work closely with the Undergraduate Program Office as well as the Freshman and Transfer Coordinators, provide academic and personal support to new students. Our students tell us that their Peer Advisors bring an excellent perspective that makes the transition to university studies easier.

PAs are carefully selected—based on their leadership potential and ability to listen—and are trained in issues such as communication skills and diversity.

Contact the Undergraduate Program Office at (617) 353-2650 or upoforum@management.bu.edu to learn more.

Career Services: The Feld Career Center

The Feld Career Center offers SMG students a full range of services, available through professional career advisors. These services include:

- Career development and education
- Training on how to find employment
- Assistance with writing résumés and cover letters
- On-campus interviews and interview preparation

In addition, all SMG students have access to the services at the BU Office of Career Services (<http://www.bu.edu/careers/home.html>), including such resources as internship- and job-fairs.

Information Technology Services

The IT Services Department helps you make the most of the School's highly advanced technological infrastructure. They offer free:

- Computer training: both online and instructor-led
- Computer purchase recommendations
- Laptop configuration
- Assistance setting up email and network accounts

Research Services: The Pardee Library

The Pardee Management Library is named for its donor, Frederick S. Pardee, a recipient of undergraduate and graduate degrees from the Boston University School of Management. The library, opened in March 1997, is an important component in the educational program in the School of Management. Located on the west end of the second, third, and fourth floors of the School building, the library is a modern facility with ample study space, team rooms for group study, and ethernet and wireless connectivity.

Go to the Pardee Library Online: <http://www.bu.edu/library/management/index.html>

Student Services & Resources Links

- Admissions: <http://www.bu.edu/admissions>
- Orientation Office: <http://www.bu.edu/orientation/>
- Housing: <http://www.bu.edu/housing/>
- Financial Aid: <http://www.bu.edu/finaid/index.shtml>